



**Minutes
 Bay Saint Louis
 City Council Meeting
 Recessed Meeting
 August 19, 2021
 5:30 p.m.**

Call to Order

Attendee Name	Title	Status	Arrived
Gary Knoblock	Councilman At Large	Present	
Douglas Seal	Councilman Ward 1	Present	
Eugene Hoffman	Councilman Ward 2	Present	
Jeffrey Reed	Councilman Ward 3	Present	
Kyle Lewis	Councilman Ward 4	Present	
William Zimmerman	Councilman Ward 5	Absent	
Joshua DeSalvo	Councilman Ward 6	Present	
Michael Favre	Mayor	Present	
Caitlin Bourgeois	Clerk of Council	Present	

Payroll

- a) Motion to approve Payroll Change Notices for Paul Taylor and Katie Stewart.

RESULT: NO ACTION TAKEN

Next: 8/19/2021 5:35 PM

Gary Ponthieux, Chief of Police, spoke regarding raises for Police employees.
 Ronald Avery, Deputy Fire Chief, spoke regarding Fire employees.
 Alvin Kingston, Assistant Police Chief, spoke regarding raises for Police employees.

- b) Motion to adopt the Payroll Ordinance for FY 2020-2021.

RESULT: APPROVED [UNANIMOUS]
MOVER: Douglas Seal, Councilman Ward 1
SECONDER: Gary Knoblock, Joshua DeSalvo
AYES: Knoblock, Seal, Hoffman, Reed, Lewis, DeSalvo
ABSENT: William Zimmerman

- c) Motion to direct the City Clerk to present the 2021-2022 Payroll Budget complete with the following changes;

Remove the Full-time City Clerk position and move the budgeted amount of position into the Municipal Reserve Account until a viable candidate is found. Remove the Full-time Utility Director position and move the budgeted amount of position into the Utility Capital Maintenance Fund until a viable candidate is found. Add an across the board raise of 3% for employees and Department Heads earning over an hourly rate of \$15.00 and 4% for employees earning under an hourly rate of \$15.00 excluding Police and Fire employees and Department Heads. All Police and Fire Department employees and Department Heads will receive a 6% across the board raise. In addition to pay raises, leave a full-time clerk position that will be split part-time between the Finance Department and part-time at the Harbor.

Reduce the Part-time Utilities clerk to an hourly rate of \$15.00. Raise the Blighted property/Code Enforcement position to an hourly rate of \$17.00.

RESULT:	APPROVED AS AMENDED [5 TO 1]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Douglas Seal, Councilman Ward 1
AYES:	Knoblock, Seal, Hoffman, Lewis, DeSalvo
NAYS:	Jeffrey Reed
ABSENT:	William Zimmerman

- d) Motion to have Human Resources department provide a monthly HR Report to inform the Council of position vacancies, including the date it was vacant, turnover report to include, resignations, terminations and new hires.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kyle Lewis, Councilman Ward 4
SECONDER:	Jeffrey Reed, Councilman Ward 3
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, DeSalvo
ABSENT:	William Zimmerman

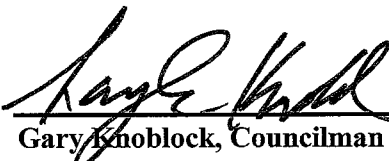
- e) Motion to move all funds from vacant positions in the City to the Municipal Reserve Account on a quarterly basis starting at the new budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeffrey Reed, Councilman Ward 3
SECONDER:	Kyle Lewis, Councilman Ward 4
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, DeSalvo
ABSENT:	William Zimmerman


Adjourn

- a) Motion to adjourn the meeting of August 19, 2021.


RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Jeffrey Reed, Councilman Ward 3
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, DeSalvo
ABSENT:	William Zimmerman



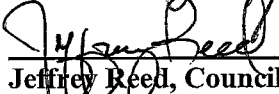
Gary Knoblock, Councilman At Large
Date 9/7/2021



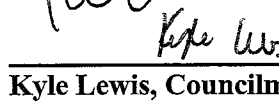
Douglas Seal, Councilman Ward 1
Date 9/7/2021



Eugene Hoffman, Councilman Ward 2
Date 9/7/2021




Jeffrey Reed, Councilman Ward 3
Date 9/7/2021



Kyle Lewis, Councilman Ward 4
Date 9-7-21


William Zimmerman, Councilman Ward 5
Date



Joshua DeSalvo, Councilman Ward 6
Date 9/7/2021



Mike Favre, Mayor
Date



Caitlin Bourgeois
Clerk of Council
Date 9-7-21

CITY OF BAY ST LOUIS PERSONNEL BUDGET ORDINANCE

BUDGET 8/19/2021 2020-2021 budget meeting

CITY OF BAY ST LOUIS PERSONNEL - CURR NAMES/CURR RATES

7/29/2021

Hourly Diff.

Table with columns: CITY COU, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for councilman, clerk of council, and COUNCIL TOTAL.

Table with columns: CITY COUNCIL, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for councilman, clerk of council, and COUNCIL TOTAL.

JUDICIAL table with columns: JUDICIAL, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Clerk of Court, Clerk, Judge, and JUDICIAL TOTAL.

JUDICIAL table with columns: JUDICIAL, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Reynolds, Brady, Mitchell, Maggio, and JUDICIAL TOTAL.

ADMIN table with columns: ADMIN, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Mayor, secretary, and ADMIN. TOTAL.

ADMIN table with columns: ADMIN, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Favre, secretary, and ADMIN. TOTAL.

FINANCE table with columns: FINANCE, POSITION, RATE, HRS, Salary, PERS, FICA, BCBS /STD, Unemp/WC, TOTAL. Includes rows for Comptroller-City Clerk, Dep City Clk-G/L, and FINANCE TOTAL.

FINANCE table with columns: FINANCE, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Gonzales, Feuerstein, Stewart, Draper, Favre, and FINANCE TOTAL.

BUILDING table with columns: BUILDING, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Zoning administrator/public relations, Building Official, Inspector, and BUILDING TOTAL.

BUILDING table with columns: BUILDING, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Burke, McConnell, Ladner, Taylor, Paul, Bremer, and BUILDING TOTAL.

POLICE table with columns: POLICE, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Chief, Major-Asst Chief, captain, lieutenant/Patrol, sergeant/traffic, and POLICE TOTAL.

POLICE table with columns: POLICE, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Ponthieux, Kingston, Jewell, Phillips, Murphy, Bowden, Ordoyne, Robin, Osbourn, Hampton, Fullerton, and POLICE TOTAL.

Table with 10 columns: ID, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Includes rows for Detectives/CID, Patrol Officers, and various support roles. Summary rows include POLICE TOTAL, 33 \$, and 1,316,192.17.

Table with 10 columns: FIRE, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Lists firefighters from captain to firefighter, including reserve firefighters. Summary rows include FIRE TOTAL, 24 \$, and 726,050.46.

Table with 10 columns: FIRE, POSITION, RATE, HRS, Salary, PERS, FICA, BCBS/STD, Unemp/WC, TOTAL. Lists firefighters from deputy chief to firefighter, including reserve firefighters. Summary rows include FIRE TOTAL, 24 \$, and 1,184,466.55.

Table with 10 columns: S AND, POSITION, RATE, HRS, Salary, PERS, FICA, MED/DEN/LIF, Unemp/WC, TOTAL. Lists various support roles like director public works, clerk, and mechanic. Summary rows include S AND \$, 1,316,192.17, and 1,316,192.17.

Table with 10 columns: PUBLIC WORKS, POSITION, RATE, HRS, Salary, PERS, FICA, BCBS/STD, Unemp/WC, TOTAL. Lists various support roles like director public works, clerk, and mechanic. Summary rows include PUBLIC WORKS \$, 1,316,192.17, and 1,316,192.17.

Column of values corresponding to the rows, including percentages and totals. Some values are in parentheses, possibly representing negative amounts or specific notes.

\$ 4,615,099.29 \$ 802,569.19 \$ 353,055.10 \$ 782,057.13 \$ 213,218.00 \$ 6,765,998.71
110

Proposed Budget	General Fund	\$ 5,617,476.79	
Proposed Budget	Utility Fund	\$ 809,657.99	
Proposed Budget	Harbor Fund	<u>338,863.93</u>	
	TOTAL 2020-2021	\$ 6,765,998.71	11,704.68

\$ 4,525,363.24 \$ 786,955.12 \$ 346,190.29 \$ 774,599.57 \$ 213,219.00 \$ 6,646,327.22 119,671.49

Current Positions	General Fund	\$ 5,551,246.67
Current Positions	Utility Fund	\$ 762,537.15
Current Positions	Harbor Fund	<u>\$ 332,543.40</u>
	TOTAL	\$ 6,646,327.22

City Council Meeting
Exhibit List - August 19, 2021

Exhibit "A"	Amended Payroll Ordinance
Exhibit "B"	
Exhibit "C"	
Exhibit "D"	
Exhibit "E"	
Exhibit "F"	
Exhibit "G"	
Exhibit "H"	
Exhibit "I"	
Exhibit "J"	
Exhibit "K"	
Exhibit "L"	
Exhibit "M"	
Exhibit "N"	
Exhibit "O"	
Exhibit "P"	
Exhibit "Q"	
Exhibit "R"	
Exhibit "S"	
Exhibit "T"	
Exhibit "U"	
Exhibit "V"	
Exhibit "W"	
Exhibit "X"	
Exhibit "Y"	
Exhibit "Z"	