

Proceedings of the City Council Workshop of the City of Bay St. Louis, State of Mississippi, taken at a Workshop held February 7, 2017 in the City Council Chambers at the Bay St. Louis Conference Center at 598 Main Street. The workshop began at 4:30 p.m.

**ATTENDANCE:**

**COUNCIL:** Lonnie Falgout President (Ward 6), Mike Favre (Council Member-at-Large), Doug Seal (Ward 1) and Joey Boudin (Ward 5)

**COUNCIL STAFF:** Lisa Tilley, Clerk of Council

**ADMINISTRATIVE STAFF:** Sissy Gonzales, City Clerk/Comptroller and Trent Favre, City Attorney

**ABSENT:** Wendy McDonald (Ward 2), Jeffrey Reed (Ward 3), Bobby Compretta (Ward 4) and Les Fillingame, Mayor

Council Member Favre called the Workshop of February 7, 2017 to order.

**BUDGET AMENDMENTS**

**City Clerk/Comptroller Gonzales** discussed the budget amendments for the C&M account, Wastewater Expense and Ending Cash Balance with the City Council.

Council Member Falgout requested an update from the Hancock County Utility Authority for the next meeting. Clerk of Council Tilley will request Josh Desalvo give an update to the City Council

The City Council discussed the SRF loan and the payments of the entities in Hancock County.

Council Member Seal expressed concerns about transferring out of the Capital Maintenance Expense Fund to make up the difference needed to pay the ebsl portion of the SRF loan. City Clerk/Comptroller Gonzales confirmed the Bay Saint Louis, Mississippi General Obligation Water, Sewer and Gas System Refunding Bonds, Series 2014 Bond (\$13.00 bond) payments will be completed by the end of the 2017 year. The amount collected for the Bond each month may be reduced when the Bond is completed or a portion of the remaining monies will be used to make up for the loss of revenue going into the Capital & Maintenance Fund.

Council Member Favre stated the City is still putting in about \$270,000.00 in Capital & Maintenance Fund. City Clerk/Comptroller Gonzales stated there will be a \$220,000.00 transfer in this year in total after taking the \$245,000.00 out. Council Member Seal stated that next year \$220,000.00 will be taken out for the SRF loan. Council Member Boudin stated that is not enough for the utilities the City is operating, that there should have at least \$600,000.00/\$700,000.00 in the reserve. Council Member Seal stated the Bay Saint Louis City Council can look at the \$13.00 again in October and where the City is in utilities then determine how much to decrease it to make up for the SRF loan.

The City Council and City Clerk/Comptroller Gonzales discussed the \$83,000.00 that was to be placed into the Utility Fund Account.

**UTILITIES DEPARTMENT REPORT FOR UTILITY BILL PROCESS**

**Council Member Seal** had questions about making changes to the Utility Ordinance regarding the past due utility bill amounts. Changes need to be made due to the large amounts of money owed when businesses and people move and leave large utility bills unpaid. There needs to be a cutoff date for the water if the bill is not paid by a certain time. Payment arrangements need to be in writing, not verbal.

**Council Member Boudin** stated commercial properties should give a personal and corporate guarantee for payment if the business closes.

**City Attorney Favre** suggested bringing larger past due accounts to Hancock County Justice Court and adding any charges incurred to the bill.

**Council Member Boudin** suggested that deposits should to be higher for commercial applicants with a review of the bill after a period of time to make sure the deposit is sufficient for the bill.

**City Clerk/Comptroller Gonzales** stated rental customers also need to be addressed as renters are moving and leaving large bills. The City of Waveland has a larger deposit for renters than for home owners, which is an option.

City Clerk/Comptroller Gonzales stated the Utility Ordinance was modified for late fees in 2014/2015 from a percentage structure to a flat fee. The percentage structure assessed a certain percent to a past due balance. The flat fee of \$10.00 leaves commercial customers no incentive to pay a large past due bill as they only pay a flat fee of \$10.00. Residential customers are more inclined to pay the \$10.00 as their bills are smaller. This is another issue that needs to be addressed with the Utility Ordinance.

Council Member Seal sent City Attorney Favre proposed changes to the Utility Ordinance. This Ordinance should be able to be adopted by March.

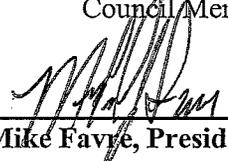
City Clerk/Comptroller Gonzales discussed the lost utility bills with the Bay Saint Louis City Council. City Clerk/Comptroller Gonzales does not believe the number of bills lost was as high as it was believed to be as when the \$13.00 fee was compiled and transfer, there was actually more collected in that month than the prior month. When the \$13.00 fee was compiled, there was actually more collected in that month than the prior month so the situation was small or there would have been a drastic decrease in the month.

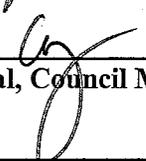
Council Member Boudin mentioned that the City of Bay Saint Louis having a collection company to pursue the delinquent utility bills is a good idea. The collection company fee can be attached to the bill. City Clerk/Comptroller Gonzales will check into this.

Josh Desalvo, Hancock County Utility Authority spoke to the Bay Saint Louis City Council about economic develop in Bay Saint Louis, the SRF loan and BP funds.

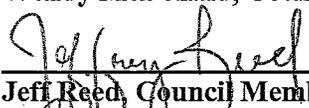
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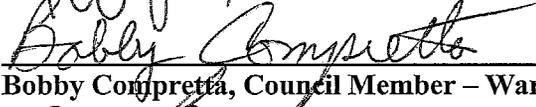
Council Member Farve dismissed the Workshop.

  
Mike Favre, President - Council Member-at-Large 2-21-17  
Date

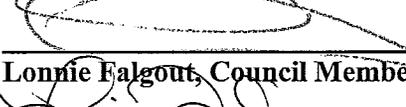
  
Doug Seal, Council Member - Ward 1 2/21/17  
Date

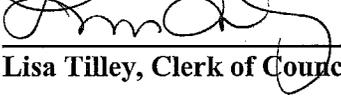
Wendy McDonald, Council Member - Ward 2 Date

  
Jeff Reed, Council Member - Ward 3 2/21/17  
Date

  
Bobby Compretta, Council Member - Ward 4 2/21/17  
Date

  
Joey Boudin, Council Member -- Ward 5 02/21/17  
Date

  
Lonnie Falgout, Council Member - Ward 6 2/21/17  
Date

  
Lisa Tilley, Clerk of Council 2-21-17  
Date

Les Fillingame, Mayor Date

## WORKSHOP NOTICE

The City of Bay Saint Louis will hold a Workshop at 4:30 p.m. on Tuesday, February 7, 2017 at 598 Main Street in the Conference Room to discuss Budget Amendments and Council Business, Requests, and/or Information Add - Utility Report from Department Head on utility bill processes.



LISA TILLEY  
CLERK OF COUNCIL

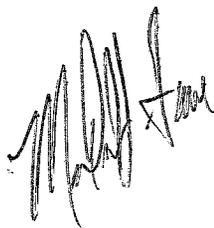


Exhibit "A"  
February 7, 2017

Posted - Council  
Chambers door.

@ 6:31pm.  
Jef

- Addition  
@ 10:32am  
Jef

City Council Workshop  
Exhibit List – February 7, 2017

1. Exhibit "A": Notice of Workshop for February 7, 2017 Workshop
2. Exhibit "B": Exhibit List dated February 7, 2017
3. Exhibit "C": \_\_\_\_\_
4. Exhibit "D": \_\_\_\_\_
5. Exhibit "E": \_\_\_\_\_
6. Exhibit "F": \_\_\_\_\_
7. Exhibit "G": \_\_\_\_\_
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