

The Finance Department manages the city finances and city budget. Financial functions include bank accounts, accounts payables, accounts receivable, vendors, payroll, fixed asset management, annual financial audit, etc.

Vendor payments are processed bi-monthly after the City Council approves the docket of claims at each regular scheduled City Council meeting. Council meetings are the 1st Tuesday after the first Monday and the 3rd Tuesday of each month. All vendors must be established with the City prior to providing any services or goods. All new vendors must submit a W9 form to the Finance Department in order to conduct business with the City of Bay St. Louis. Vendors may also have their payments paid using ACH payment by the City's Finance Office.

The Finance Office is located on the second floor of City Hall at 688 Hwy 90, Bay St. Louis, MS 39520.

Hours: 8:00 a.m. – 5:00 p.m., Monday – Friday

IRS W9 Form - Blank 140.24 KB

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Directions

688 Highway 90
Bay St. Louis, MS 39520
United States

[View in Google Maps](#)

30.3044694, -89.3843614