



**Minutes
Bay Saint Louis
City Council Meeting
2nd Regular Meeting
August 20, 2019
5:30 p.m.**

Call to Order

Council Member Reed led the Invocation and Pledge.

Attendee Name	Title	Status	Arrived
Larry Smith	Councilman Ward 4	Present	
Doug Seal	Councilman Ward 1	Present	
Gene Hoffman	Councilman Ward 2	Present	
Jeffery Reed	Councilman Ward 3	Present	
Buddy Zimmerman	Councilman Ward 5	Present	
Josh DeSalvo	Councilman Ward 6	Present	
Gary Knoblock	Councilman At Large	Present	

Guests

- A) Kelsey Johnson - MSU Gulf Coast Community Design Studio and Unabridged Architecture regarding MLK Park and the National Academies of Science grant. **No Action Taken- Final**

Public Forum

Sam Moore - City services, taxes, growth, promotion and a bond for Wards 5 and 6, the annexed area.

David Wells - Improvements and promotion of Ward 6, Bay Saint Louis Reserve Fund and yearly increased millage.

Mayor's Report

- A) Approve the Intent Resolution for GO Bonds **Approved**

**Motion to spread Consent Agenda as listed below, with the removal of item H), on the Minutes.
(Exhibit "B")**

- A) Spread the Bay Saint Louis Cash Balances dated August 16, 2019, in the amount of \$4,039,850.06 after the docket, on the Minutes. **Approved**
- B) Spread the Bay Saint Louis Certification Letter dated August 20, 2019 on the Minutes. **Approved**
- C) Spread the Bay Saint Louis Payroll dated August 16, 2019, in the amount of \$153,885.05 on the Minutes. **Approved**

- D) Spread the Bay Saint Louis Payroll Hours Report dated August 16, 2019 on the Minutes.**Approved**
- E) Spread the Bay Saint Louis Revenue & Expense Report dated July 31, 2019, on the Minutes.**Approved**
- F) Spread the Bay Saint Louis Grant, Rebates, & Donation Revenue Detailed GL YTD Report on the Minutes.**Approved**
- G) The E-Verify Memorandum of Understanding for Employees (Removed from Consent Agenda)**No Action Taken- Final**
- H) Engagement Letter with Butler Snow regarding the General Obligation Bonds, Series 2019 (executed) (Removed from Consent Agenda to vote separately)**Approved**
- I) Motion to approve, and spread on the Minutes, the executed Agreement between Owner and Engineer for Professional Services with James J. Chiniche, P.A., Inc. for professional services for Bay Saint Louis Pier 5 and other improvements bid and construction phase services.**Approved**

Consent Agenda - Removed Items G and H

Spread The E-Verify Memorandum of Understanding for Employers on the Minutes.**No Action Taken**

Motion to approve item H, to spread the executed copy of the Engagement Letter with Butler Snow regarding General Obligation Bonds, Series 2019 dated May 21, 2019 for legal services related to the General Obligation Bonds, Series 2019, on the Minutes, noting that the new bond will be up to \$8,000,000.00. (Exhibit "C")**Approved**

Engineer's Report (Exhibit "D")

- A) City Engineer Report dated August 20, 2019.**No Action Taken- Final**
- B) Motion to authorize advertisement for construction bids for the Bay Saint Louis Paving Project as shown in the Engineering Report and Update dated August 20, 2019. (Exhibit "D")**Approved**
- C) Motion to authorize advertisement for construction bids for the Bay Saint Louis Municipal Harbor Pier 5 and Other Improvement Project as shown in the Engineering Report and Update dated August 20, 2019. (Exhibit "D")**Approved**
- D) Motion to authorize Administration to seek qualified grant administration for the preparation of an MDA CDBG application for Drainage Improvements for Saint John Street and Easterbrook Street as shown in the Engineering Report and Update dated August 20, 2019. (Exhibit "D")**Approved**
- E) Motion to authorize Administration to seek qualified professional services firms for the preparation of an MDA CDBG application for Drainage Improvements for Saint John Street and Easterbrook Street as shown in the Engineering Report and Update dated August 20, 2019. (Exhibit "D")**Approved**

City Clerk/Comptroller's Report

- A) Motion to spread Payroll dated August 16, 2019 for an Individual, on the Minutes. (Exhibit "E")**Approved**
- B) Motion to approve Docket of Claims #19-032 dated August 20, 2019, in the amount of \$600,554.45. (Exhibit "F")**Approved**

- C) Motion to approve Docket of Claims #19-033 dated August 20, 2019, in the amount of \$10,087.51. (Exhibit "G") **Approved**
- D) Motion to authorize Mayor Favre to execute the CSX Transport letter dated July 16, 2019 regarding the rent of a parcel of land in Bay Saint Louis, Hancock County, Mississippi and to spread the letter on the Minutes. (Exhibit "H") **Approved**
- E) Proposal for copier/printer/fax **No Action Taken**

Council/New/Old Business

- A) Motion to approve the Minutes for the City Council Meetings for the Recessed Meeting of July 23, 2019 and the Budget Workshop Meeting of July 29, 2019. **Approved**
- B) Motion to request Mississippi Power Company send an engineer to review the tonage for the air conditioning unit that is needed in the gymnasium at the Boys and Girls Club and that Stephen Schruoff is contacted with a week to have this completed. **Approved**
- C) Guest list. **No Action Taken- Final**

Closed/Executive Session

- A) Motion to go into Closed Session to determine the need to go into Executive Session. **Approved**
- B) Motion to enter into Executive Session to discuss personnel. **Approved**
- C) Motion to come out of Executive Session with no action taken. **Approved**

Miscellaneous Items

- A) 3 Special Event Permits (No Action) **No Action Taken- Final**

Adjourn

- A) Motion to adjourn. **Approved**

Larry Smith, Councilman Ward 4	Date
Doug Seal, Councilman Ward 1	Date
Gene Hoffman, Councilman Ward 2	Date
Jeffery Reed, Councilman Ward 3	Date
Buddy Zimmerman, Councilman Ward 5	Date
Josh DeSalvo, Councilman Ward 6	Date
Gary Knoblock, Councilman At Large	Date
Lisa Tilley, Clerk of Council	Date
Mike Favre, Mayor	Date