

Minutes of Bay St. Louis Municipal Harbor Commission

Date: Tuesday, November 26, 2013

Location: Bay St. Louis Central Fire Station Training Room, 543 Main Street, Bay St. Louis

The meeting of the Bay St. Louis Municipal Harbor, Marina and Pier Commission convened at 3:00 p.m.

Commissioners Present:

Chairman Lee Seal presiding, J.P. Compretta, Charles LaFleur, Rod Ward, Ken Barbor, and Mike Hemsley (alternate). *(Commissioner Compretta entered the meeting @ 3:20pm)*

Absent: Commissioners Chris Roth and Chet LeBlanc

City Officials Present: Buz Olsen, Paula Fairconnetue, Don Rafferty

The meeting was called to order by Chairman Seal.

Approval of Minutes Withheld

RE: November 19, 2013

Commissioner LaFleur moved, seconded by Commissioner Ward, to set aside approval of minutes of Harbor Commission meeting held November 19, 2013 until the next scheduled meeting.

A vote was called for with the following response:

VOTING YEA: LaFleur, Ward, Barbor and Seal

VOTING NAY: None ABSENT: Compretta, Roth and LeBlanc

RECOMMENDATION FOR APPROVAL OF CHANGE ORDER No. 3

RE: Municipal Harbor & Pier Project

Jason reviewed Change Order No.3 with the Commission, explaining in detail the over-runs and under-runs of the change order. After a lengthy discussion, Chairman Seal called for a vote.

Commissioner Barbor moved, seconded by Commissioner LaFleur to recommend that the City Council approve Change Order #3 for a contract deduction in the amount of \$18,771.89 and for a change in contract time for an increase of five (5) days to allow cleanout of the seawall drainage line, as noted in the change order. (See Exhibit A)

A vote was called for with the following response:

VOTING YEA: Barbor, LaFleur, Ward and Seal

VOTING NAY: NONE ABSENT: Compretta, Roth and LeBlanc.

OLD BUSINESS

FINAL REVIEW/ RECOMMENDATION FOR APPROVAL

RE: Bay St. Louis Waterways Ordinance

Following the Commissioners' meeting with the City Council on November 25th, changes were made to the ordinance, according to the direction of the Council. The Commission conducted a final review and discussion of the ordinance and requested that the Council receive the final draft for approval at their next meeting scheduled for December 3, 2013.

Commissioner LaFleur moved, seconded by Commissioner Ward, to recommend that the City Council approve the Waterways Ordinance, as presented, at the next scheduled Council meeting on December 3, 2013.

A vote was called for with the following response:

VOTING YEA: LaFleur, Ward, Compretta, Barbor and Seal

VOTING NAY: None ABSENT: Roth and LeBlanc

NEW BUSINESS

Committee Assignments

Chairman Seal stated that the Commission could accomplish several tasks at the same time by breaking into committees and each group being assigned a certain task to accomplish and report back at the meetings. He noted that the Commission would work simultaneously on Slip Rental Agreements, Marketing, job description and recommendation of hiring Harbor Master, Standard Operating Procedures and Hurricane/Emergency Plan. Chairman Seal stated that he would draft By Laws for the Commission for discussion at their next meeting.

Commissioner Ward stated that he spoke with the Pass Christian Harbor Master and he is willing to help in any way. He's also willing to attend one of our meetings to answer any questions we may have about the harbor.

Chairman Seal stated that he would also invite Myrna Green with the Tourism Development Bureau to one of their meetings for input and discussion on marketing strategies. He further stated that the Tourism Bureau committed back in 2010 to support development of the harbor project and committed to cash support, as well.

The Commission was in agreement to inviting the Pass Christian Harbor Master to their next meeting. Chairman Seal suggested drafting a list for questions for him to answer.

Commissioner Ward will invite Willie Davis, Harbor Master of Pass Christian to attend their next meeting. Chairman Seal will invite Myrna Green to attend one of their meetings, as well. Date of meeting with Myrna Green to be determined.

Chairman Seal will contact Commissioners on committee assignments.

MOTION TO ADJOURN

Commissioner Compretta moved, seconded by Commissioner Barbor, to adjourn the November 26th meeting, there being no further business to discuss.

A vote was called for with the following response:

VOTING YEA: LaFleur, Ward, Compretta, Barbor and Seal

VOTING NAY: None ABSENT: Roth and LeBlanc

Lee Seal, Chairman